

**CONNECTICUT SWIMMING**  
**Board of Directors Meeting Minutes**  
**Tuesday, April 7, 2015, 7:30 pm Teleconference**  
**DRAFT**

**Call to Order/Roll Call:** General Chair, Rick Lewis call the meeting to order at 7:35 pm

**Present:** Ed Doernberger, Rica Generosa, Brooke Hendee, Todd Gordon, David Heller, Henk Jansen, Ellen Johnston, Sue Lecza, Rick Lewis, Dave Reilly, Jim Robison, Madeline Snow, and Kaeley Steinnagel

**Also Present:** Nan Cooper

**Not Present:** Lauren Bullock, Chuck Clark, Katie Cunningham, Randy Erlenbach, Ed Heath, Garrett Mazziotti, John Scaldini, Mark Sedlak, Judy Snow, and Nancy Wargo.

**Agenda:** Motion made to add proposals (attached) from Jim Robison, Program Operations. Seconded and passed.

**Announcements:**

New club approved by USA Swimming is Northeast Connecticut Aquatics, NCA, Head Coach Rob Ensling.

**Adoption of Minutes:** The January 27, 2015 minutes were approved.

**OLD BUSINESS**

None

**NEW BUSINESS**

**2015-2016 Proposed Budget – Ellen Johnston:** Ellen presented a proposed budget of approximately \$11,000 increase over 2014-2015 budget leaving \$2,000 on the income side. Motion made to approved the proposed budget. Seconded and motion approved. The budget, with minor changes, will be presented to the House of Delegates at the annual meeting May 19. Ellen recommends a \$5 per athlete surcharge for Age Group and Senior Championships to defray facility costs.

**Nominating Committee – David Heller:** Nominating Committee Chair David Heller presented a slate of nominees: Jim Robison (CDOG) and Suzannah Rogers (S70) Program Operations Co-Chairs; Sue Lecza (SYS) Treasurer; Henk Jansen (PSDY) Technical Planning Committee Chair; Heather Flaherty (GRYM) Safety Committee Chair; Rick LaFrenierre (UN) Registrar/Membership Coordinator; and Nancy Wargo (ZEUS) Officials Committee Chair. Age Group Committee Chair position is pending. David reminded the Board that nominations are still open and nominations may be taken from the floor at the House of Delegates meeting. Nominating Committee members include: Omar Cruz (ZEUS), Amelia Bullock (NCY), Kaeley Steinnagel (LEHY), Todd Gordon (RAC), Jeff Gray (SHKS), and Maddie Snow (CDOG).

**Selling Advertising – Todd Gordon:** Todd presented opportunities for selling championship meet advertising. Advertising is can be done electronically via the scoreboard or printed heat sheets. Todd encourages the Board and clubs to solicit sponsors and suggested Meet Directors be point of contact for championship meets. Todd has a trial rate sheet and will send it out to the Board for review. Discussion included Board endorsement of 3<sup>rd</sup> party advertising and appropriate sponsors (no alcohol, tobacco, etc.). Motion made. Seconded and motion passes.

**CSI procedure for filing Eastern Zone Board of Review – Rick Lewis:** As of January 1, 2015, the LSC Board of Reviews were disbanded by USA Swimming and Zone Board of Reviews instituted. CSI will continue to mediate disputes when appropriate. The need to develop a policy and procedure for filing a formal complaint with Eastern Zone (EZ) was discussed and it is agreed that policy and procedure needs to be in place. It was suggested regarding individuals or clubs filings, that these entities file on their own behalf and assume all costs including but not limited to filing fees, attorneys, travel, etc. Regarding CSI committees or Board or Directors filings, the petition to file would go to the Administrative Vice-Chair with a copy to CSI Administrator. Administrative Vice-Chair would convene an Executive Committee meeting to review the filing before the LSC incurs any costs associated with the filing. Anyone with a conflict of interest would be recused. Rick Lewis agreed to make inquiries with other LSCs to determine their policies regarding EZ Board of Review filings.

**Approval of LC Regional Hosts – Rick Lewis:** Rick presented Program Operations Chair, Jim Robison's recommendations for 2015 LC Regional hosts. There were 7 bids received for 5 meets. Program Operations recommended two 13/O Wesleyan meets awarded to WAC and CDOG; three 12/U meets awarded to MJCC at Hartford Goodwin Park, NMEG/LEHY at East Hartford Odessa Terry, and RYWC at Brookfield Regional Y. Motion made to approve. Seconded and motion passes.

**USA Swimming Bylaw changes for HOD approval – Todd Gordon:** USA Swimming has mandated 3 LSC Bylaw changes: 1.) Senior Committee Chair Duties and Powers, 2.) LSC Board of Director meetings quorum, and 3.) LSC Board of Directors Limitations. Todd reviewed and made the following recommendations. Regarding Senior Committee Chair, Todd recommended and it was agreed that no change is necessary. CSI will continue to leave Athlete Rep election responsibility with the Administrative Vice-Chair. Regarding Board of Director quorum, USA Swimming requires a majority of members quorum for LSC Board of Directors. CSI House of Delegates adopted a quorum of 10 members at the annual meeting held May 2010. Recommendation (David Heller) was made and it was agreed to leave the quorum of 10 in place and review again upon the next USA Swimming review of CSI's Bylaws. Regarding the LSC Board of Directors Limitations, USA Swimming gives LSCs the option of applying separate limitations to athlete representatives whereby the athlete representation may be up to 3 per club serving on the LSC Board of Directors. Coaches and other members are limited to 3 per club. Also, LSC employees may not serve on the Board of Directors. It was agreed to leave unchanged CSI's limitation of 3 Board members per club.

**Bylaw Article 5.4 review of club limitations – Todd Gordon:** Currently CSI has limitation of 3 members per club (Article 5.4) and this applies to athletes as well. And, it was pointed out that the CSI Bylaws further impose no more than 1 Athlete Representative from a single club may serve and no more than 1 Coach Representative from a single club may serve. The Athlete Representatives felt with 5 Athlete Representatives, this was restrictive. Others pointed out that the limitation is an opportunity for geographical and club diversity. Todd suggested further thought to Athlete Rep club limitations and a follow-up meeting for a vote. Tabled.

**House of Delegates preparation – Rick Lewis:** Peter Clark, USA Swimming Sport Development, will attend the House of Delegated meeting May 19, 2015. Jim Sheehan, USA Swimming President, will be the guest speaker pending his availability. Rick reminded Board officers to submit accomplishments and goals to the office for the 2014-2015 annual report.

**CSI Financials – Sue Lecza:** Compared to previous years, CSI financials are on target. Due to cluster of championships and zone team travel in March, March income and expenses are pending. CSI financials approved.

**Program Operations proposals regarding meet surcharges and sanction fees:** Jim Robison presented 3 proposals (attached): Proposed Meet Fee Policy, addition to the Surcharge Policy, and change to Sanction Fee Policy. Motion made to approve. Seconded and motion passes.

## **REPORT OF OFFICERS**

**General Chair:** No report.

**Administrative Vice-Chair:** No report

**Treasurer:** No report

**Finance Vice- Chair:** No report

**Senior Committee:** No report

**Age Group Committee:** Meeting held to discuss Age Group Championship formatting changes in light of Wesleyan's restrictive facility environment, size of the meet, and best timeline for all age groups. It has become necessary to format championships to assure numbers of athletes and personnel can be accommodated by any number of facilities and to allow 11/12 age group rest before finals. Committee agreed that eliminating the 15/18 age group from Age Group Championships would bring down the numbers to a comfortable size and allow the 11/12 age group to swim in the morning gaining rest before finals. Recommendations:

LC 2015: All age groups 10/U, 11/12, 13/14, and 15/18 will swim at Wesleyan. 10/U and 11/12 age groups will be split. 11/12 will swim early afternoon in a single session. Following this session, the 10/U age group will swim a timed final session.

SC 2016: This will be a 14/U meet.

**Program Development Vice-Chair:** Program Development Committee will meet next week. Agenda item of Age Group Championship configuration will be reviewed for presentation to the House of Delegates.

**Program Operations Vice-Chair:** Jim Robison presented 3 proposals (attached). Please see New Business.

**Technical Planning Committee Chair:** No report

**Coach Rep:** No report

**Athlete Reps:** Maddie Snow announced the 2 newly elected Athlete Representatives Lindsey Gordon (RAC) and Clayton Morikowa (GRYM).

**Coach-at-Large:** No report

**Officials Committee Chair:** No report

**Safety Committee Chair:** No report

**Registration/Membership Coordinator:** No report

Meeting adjourned at 9 PM

Submitted by Nan Cooper

Program Operations – April 7, 2015  
Jim Robison, Vice-Chair  
Approved by Board of Directors, April 7, 2015

Proposed Meet Fee Policy –effective September 1, 2015

**All meet fees for Sanctioned meets shall be in the form of a per event entry fee only. Any alternate fee structures other than a per event entry fee for Approved meets shall require prior approval of Program Operations. All fees shall be clearly indicated in the Bid application and Meet Announcement.**

Proposed addition to the Surcharge Policy - effective September 1, 2015.

Meet surcharge is collected from visiting teams' individual event entry fees including scratched events and time trials. The short course meet surcharge is 20%. The long course meet surcharge is 10%. No surcharge is collected on relays, home team event entries, distance meets, 8/U meets, and 9/U meets. **The Meet surcharge shall also apply to all monies collected for visiting team entries to Approved meets, including all surcharges. All fee structures must be established in accordance with the Meet Fee Policy.**

Proposed change to Sanction Fee Policy - - effective immediately

Replace the following sentence:

**Teams which run meets shall not be eligible for relief from the \$300 Sanction Fee should the teams choose to cancel the meet due to poor subscription.**

With:

**Teams that have been awarded Sanctioned or Approved meets have an obligation to hold the awarded meet. Failure to hold the meet shall result in forfeiture of the entire Sanction Fee. Program Operations may refund the Sanction Fee under extenuating circumstances beyond the Clubs control, including but not limited to suspension and/or cancelation under the Meet Interruption and Cancellation Policy. A lack of entries shall not be an extenuating circumstance.**