

CONNECTICUT SWIMMING, INC.
Board of Directors Meeting Minutes
Teleconference Meeting
Tuesday, June 28, 2016
7:30 pm

Call to Order/Roll Call: General Chair, Rick Lewis called the meeting to order at 7:35 pm.

Present: Ed Doernberger, Lindsey Gordon, Todd Gordon, Jack Gray, Susan Lecza, Rick Lewis, Clayton Morikawa, Suzannah Rogers, Henk Jansen, Ellen Johnston, Rick LaFrenierre, Erin Ritz, Jim Robison, Mark Sedlak, Kaeley Steinnagel, Miku Takabayashi, Nancy Wargo

Not present: Chuck Clark, Randy Erlenbach, Victoria Fletcher, David Heller, Dave Modzelewski

Also present: Nan Cooper, Joan Lynch, Dave Reilly, and Deb Cosme and Xuming Wang from Metro Swim Shop for a presentation (See Metro Swim Shop agenda item.)

Agenda: Agenda approved.

Announcements: none

Adoption of Minutes: Motion made and passed to approve the minutes from the April 13, 2016, Board of Directors Meeting as drafted.

NEW BUSINESS

Metro Swim Shop (MSS) proposal regarding apparel sales commission

This agenda item was discussed first since MSS representatives were on the teleconference. Xuming Wang discussed and then summarized the fixed-price commission proposal by emphasizing that MSS is assuming greater risk than CSI. MSS was asked why the proposal didn't allow CSI to collect a percentage of the commission over the guaranteed flat rate outlined in the proposal. MSS feels their apparel is of better quality than competitors. MSS apparel would include a variety, which would include championship meet name, logo, etc, but not personalized with athlete's name. As discussion progressed it became clear that the proposal submitted to CSI was not the same proposal Mr. Wang was discussing. MSS was asked to send a revised proposal and the current commission rate from championship meet sales. Rick Lewis ended the discussion by asking MSS to provide more information and moved this to the next Board meeting agenda.

OLD BUSINESS

Wesleyan University Meeting and Financial Demands – Rick Lewis & Jim Robison

Rick Lewis to meet with Mike Whalen, Wesleyan University Director of Athletics, during one of the CSI's July 2016 championship meets at Wesleyan.

NEW BUSINESS continued

2017 SC Age Group Championship Venue – Mark Sedlak/Kaeley Steinnagel

Mark Sedlak has contacted Chelsea Piers (CP) about future pool rentals. Mark was told CP rental fees will increase and CP can be flexible by offering, for example, a 3-year contract. Mark feels this is the best venue for the athletes and would like to pursue a relationship with CP. He stated the pool would be available for LC and SC meets. The estimated rental fee for 3.5 days ranged from \$30-35,000 per meet. Mark and Kaeley are seeking permission from the Board of Directors to pursue negotiations with CP for a multi-year contract. It was then agreed that the BOD will draft a document listing championship venue requirements and from those requirements draft a Request for Proposal to be submitted to championship venues in the area. CSI would then select a venue from the proposals received. Requirements are to be

sent to Rick Lewis during the next week. Additionally, an extension to Wesleyan's August 1, 2016, deadline for championship meet commitments will be requested.

Zone Coordinator/Cmte Chair appointment to Board of Directors – Rick Lewis

Rick Lewis has appointed John Scaldini, WEST, Zone Coordinator at-large Board member, effective immediately. Concern was expressed about a conflict of interest if the Zone Coordinator serves as Zone Head Coach.

USAS Convention attendees and funding – Rick Lewis

USA Convention attendees and their board positions are outlined in the CSI bylaws section 6.7.13, which includes limitations and substitutions. Except in the case of Athlete and Coach Representatives, substitutes may attend. The General Chair, with advice and consent from the BOD may appoint an at-large attendee from the Athlete, Coach, or Individual CSI membership. Substitutions of BOD members should be from the Board member's committee. Rick asked BOD members notify him by July 17 of their intentions to attend the 2016 convention.

USAS Convention reimbursement policy review – Rick Lewis

The current policy was reviewed. Questions were raised regarding the per diem allowance, car rentals, LSC apparel, etc. Motion made to revise the USAS Convention reimbursement policy to cover \$100 per day per diem, 100% hotel single room (no roommates required), internet access, transportation to/from airport, and LSC apparel. Seconded and approved.

Eastern Zone Task Force to discuss the future of the SC March Zone Age Group Championship meet – Rick Lewis

The Eastern Zone (EZ) task force is collecting input from LSCs regarding the future of the SC age group zone meet. Some EZ LSCs would like the meet discontinued or changed to a time standard meet. Currently at least 2 EZ LSCs do not attend the meet and the EZ is the only zone to hold a SC all-star format meet. In CT, 12/U are most interested in the meet and 13/18 athletes less so. CSI cost for the SC Zone team is roughly \$35-40,000. Rick would like to know where CT stands on the meet and will forward this information to the EZ task force.

Dual Signatures on CSI contracts with 3rd party vendors – Rick Lewis

Rick recommends a procedural adjustment to signatures on contracts with 3rd-party vendors. The CSI Bylaws section 6.10.1 regarding authority to execute contracts was reviewed. Ed Doernberger, Counsel at Large, agrees that the bylaws allow the BOD to request and/or mandate 2 signatures. Discussion will continue regarding the requirement of dual signatures for contracts that obligate CSI to \$10,000 or more.

Volunteer of the Year Award – Rick Lewis

Rick listed last year's ad hoc committee of himself and Kaeley. Todd Gordon opted in. The volunteer should be named by the end of September and will be presented at the annual banquet.

Safety, Disability, and Open Water Chairs – Rick Lewis

Rick asked the BOD to submit nominee for these positions.

Fall House of Delegates meeting – Rick Lewis

The fall House of Delegates meeting will be held October 1, 2016, in Shelton, CT.

CSI Financials – Sue Lecza

Sue reported that there has been little to no change to the financials from last month's meeting.

REPORTS OF OFFICERS

General Chair Report – Rick Lewis No Report

Administrative Vice-Chair – Todd Gordon No Report

Treasurer – Susan Lecza reported that the Devine family had sent a thank-you note for the donation made in Kelly Devine’s memory.

Finance Vice-Chair – Ellen Johnston No Report

Age Group Committee Chair – Mark Sedlak No Report

Senior Committee Chair – Randy Erlenbach No Report

Program Development Vice-Chair – Kaeley Steinnagel No Report

Program Operations Vice-Chair – Jim Robison/Suzannah Rogers No Report

Technical Planning Committee Chair – Henk Jansen reported that a meeting was held today regarding meet entry fees, venues, summer LC meet announcements publishing. His committee will monitor meet entry fees.

Coach Representatives –Erin Ritz No Report

Athlete Representatives –Lindsey Gordon/Clayton Morikawa/Victoria Fletcher/Jack Gray/Miku Takabayashi No Report

Coach-at-Large – Chuck Clark No Report

Officials Committee Chair – Nancy Wargo reported officials invited to work the Invictus Games. An available officials module was in development, and efforts to retain officials by giving them awards is underway.

Registration/Membership Coordinator – Rick LaFrenierre No Report

Meeting adjourned at 9:32 pm.

Respectfully submitted,
Nan Cooper
Secretary pro tem