

DRAFT
CONNECTICUT SWIMMING, INC.
Board of Directors Meeting Minutes
Tuesday, September 13, 2016
Beckerman Aquatic Center
7:30 pm

Call to Order/Roll Call: General Chair, Ellen Johnston called the meeting to order at 7:32pm.

Present: Chuck Clark, Ed Doernberger, Todd Gordon (arrived 7:45pm), Jack Gray, Henk Jansen, Ellen Johnston, Susan Lecza, Joan Lynch, David Modzelewski, Dave Reilly, Jim Robison, John Scaldini (arrived 8:38pm), Mark Sedlak, Kaeley Steinnagel, Miku Takabayashi,

Present via telephone: Rick LaFrenierre, Clayton Morikawa

Not present: Victoria Fletcher, Lindsey Gordon, Rick Lewis, Jason Paige, Erin Ritz, Suzannah Rogers, Nancy Wargo

Also present: Ken Gray (representing Nancy Wargo), David Heller

Agenda: Agenda approved with three additions to Old Business: (1) Formalize contract dual signature requirement, (2) Banquet speaker, and (3) Long Course meet entry process.

Announcements: Ellen Johnston (EJ) welcomed all to first meeting of the new year, and had everyone introduce themselves

Adoption of Minutes: Motion made and passed to approve the minutes for the June 28, 2016 Board Meeting after two minor edits.

OLD BUSINESS

Metro Swim Shop (MSS) proposal regarding apparel sales commission – Ellen Johnston

This agenda item was discussed in detail at the last Board meeting on June 28, 2016. EJ summarized prior discussion, and discussed services provided by both MSS and the current silk-screen t-shirt vendor. Dave Reilly (DR) noted that the silk-screen t-shirt vendor has done everything that has been asked of them, they have been respectable to the facilities and make commission payments timely. Jack Gray and Miku Takabayashi both stated that the silk-screened personalized t-shirts and sweatshirts are very important and motivating to young swimmers. Joan Lynch (JL) noted that Metro can still sell their clothing with championship meet name, logo, etc, without silk-screen or personalize items. Chuck Clark (CC) discussed his observations as a teacher, stating that swimmers love their personalized silk-screened souvenir shirts and wear them every day in school. Motion was made to deny MSS proposal and continue relationship with both vendors as has been done in the past. Open for discussion. Passed unanimously.

Eastern Zone Task Force to discuss the future of the SC Eastern Zone Age Group Championship

The EZ is struggling with how to run this event in the future, and Rick Lewis will be attending the next EZ meeting where this will be an agenda item. DR discussed some of the history and issues around this meet, and the difficulties inherent in the process of selecting an 'All-Star' team, using the format of Top 3 or Top 2 in each event. It was agreed that our general guidance to Rick Lewis, regarding the EZ Short Course AG meet only, would be: recommend time

standards rather than All-Star format, with time standards tight enough to allow the meet to stay within the 3 day timeframe, and to make it 14&under.

NEW BUSINESS

Conflict of Interest statement review and signature

EJ asked that everyone submit their signed Conflict of Interest Statements.

Appointments: At-Large, Safety, and Disability/Adapted Swimming – EJ

EJ recommended appointment of David Heller as At-Large member. Motion made to approve David Heller as At-Large Member of CSI Board of Directors. Unanimously passed. Safety and Disability/Adapted Swimming Board positions remain open.

2016-2017 Meeting Schedule review – EJ

Following is the 2016-2017 CSI Board of Directors meeting schedule:

Sat, October 1 – House of Delegates (HOD)

Tues, October 25 – via teleconference

Tues, November 22 - in person

Tues, December 20 – via teleconference

Tues, January 24 – in person

Tues, February 21 – via teleconference

March 28 – in person

April 25 – in person as/if needed

May (date TBD) – HOD

June – TBD

July – as needed

LSC Master Agenda – EJ

‘CSI Annual Agenda Items’ was previously distributed for review. DR asked when championship time standards would be available. Ideally EJ would like to have them available at HOD meeting, but process is too cumbersome for this timing. Discussion ensued regarding calculation and review of time standards. Mark Sedlak (MS) and KS said they would be available by mid-November.

DR requested a review of the Regionals format, stating that LC Regionals are not giving the swimmers enough opportunity to swim fast. He asked Technical Planning to take on a review of LC Regionals to determine how they can be improved.

HOD Planning – EJ

EJ has contacted Mike Unger, one of the producers of ‘The Last Gold’ the movie, and he has agreed to present at the HOD meeting, and show some footage that didn’t make it into the movie. EJ and Henk Jansen discussed timing of presenters for HOD meeting, and will continue to work together on coordinating schedules of presenters.

Volunteer of the Year selection – TG/KS

No updates at this time. EJ noted that this is a prestigious award, and there does not need to be a winner every year.

Coach Education Grant awards announcement – No update at this time.

Athlete Travel Assistance awards announcement – SL for Jason Paige

Sue Lecza (SL) previously distributed travel assistance requests by swimmer. Actual expense is \$57,400 vs. budget of \$50,000. EJ recommended Technical Planning review the amounts for the various meets going forward, to ensure reasonable based on actual costs being incurred by swimmers. Motion made to accept travel assistance awards as submitted at \$57,400. Passed unanimously.

Swimmer of the Year announcement – EJ for Jason Paige

Announcement will be made soon.

Age Group Championship venue for 2017 SC – Jim Robison (JR)/MS/KS

JR reviewed the draft of the proposed contract between CSI and Chelsea Piers Connecticut, LLC (CPC) previously distributed to all CSI Board members. Total cost stated on the contract is \$30,004. MS feels this is the best venue for the athletes and would like to move forward with CPC. MS is meeting with Jamie Barone, Aquatics Director at CPC tomorrow morning to follow up on several issues with the current contract. A major concern is whether or not there will be additional costs over and above the \$30K. Food is a major concern since the CPC food vendor must be used for hospitality. TG stated that the 'right to cancel with 7 days notice' is unreasonable, and must be changed, and asked ED to review the indemnity clause. John Scaldini would like to ensure there will be lifeguards on duty. DR stated we must have 5 warmup lanes, not 3 as stated in the current draft contract. DR also asked that whatever is done in the lanes open to members NOT distract from the championship meet, and recommends a clause in the contract stating such. DR suggested that EJ and ED both review the contract prior to signing. MS will work with CPC to resolve the remaining issues, and if resolved favorably, will circulate a new draft contract to the CSI Board. DR noted that someone must get back to Wesleyan as soon as possible after a definite decision has been made.

CSI Financials – Sue Lecza

Sue reviewed the financial statements, and reported that CSI will complete the current year very close to budget. The only significant remaining payments to be made are the Travel Assistance expenses. Net income is currently \$67K (will go to \$10K after paying \$57K of Travel Assistance). CSI budgeted for a Net Loss of \$7K, therefore resulting in \$17K favorable variance to Budget for the year.

OLD BUSINESS continued

Formalize Dual Signatures for CSI Contracts with 3rd party vendors over \$10,000 – Ellen Johnston

EJ reviewed discussion from June 28th Board meeting. Discussion ensued. Motion was made to require dual signatures on all CSI contracts with 3rd party vendors whereby CSI is obligated to pay more than \$10,000 in aggregate. Opened for discussion. Unanimously approved.

Banquet Speaker

In coordination with TG, JL completed Speedo's formal Speaker Request, and submitted it to CSI's Speedo representative two weeks ago, requesting to get Elizabeth Biesel (first preference) or other Olympian as speaker for the Awards Banquet on November 6th, as part of our sponsorship agreement with Speedo. TG stated he will follow up with his contacts at Speedo since Speedo has not fulfilled our requests for speakers in the past.

Long Course Meet Entry Process

JR discussed Nan Cooper's suggestion to revise the entry process for long course meets, which is currently not ideal. DR explained how a centralized FAST meet entry system might work,

providing timely transparency for all to know instantly if they are able to get into a meet or not. DR stated that this would need to be worked on soon in order to be ready for the next LC season. Program Operations and Technical Planning will continue to look into this.

REPORTS OF OFFICERS

General Chair Report – Ellen Johnston - No Report.

Administrative Vice Chair – Dave Reilly – No Report.

Treasurer – Susan Lecza – No Report.

Finance Vice-Chair – Todd Gordon – No Report.

Age Group Committee Chair – Mark Sedlak – No Report.

Senior Committee Chair - Jason Paige – No Report.

Program Development Vice-Chair – Kaeley Steinnagel – No Report

Program Operations Co-Vice-Chairs – Jim Robison – No Report

Technical Planning Committee Chair – Henk Jansen – No Report.

Coach Representatives – Dave Modzelewski – No Report.

Athlete Representatives – Clayton Morikawa/Jack Gray/Miku Takabayashi – No Report.

Coach-at-Large – Chuck Clark – No Report

Officials Committee Chair – Ken Gray for Nancy Wargo – No Report.

Registration/Membership Coordinator – Rick LaFrenierre – No Report.

Zone Team Coordinator – John Scaldini – No Report.

Meeting adjourned at 9:46pm.

*Respectfully submitted,
Joan Lynch
Secretary*