

DRAFT

**CONNECTICUT SWIMMING, INC.
Board of Directors Meeting Minutes
Tuesday, October 25, 2016
Teleconference**

Call to Order/Roll Call: General Chair, Ellen Johnston called the meeting to order at 7:32pm.

Present: Ed Doernberger, Todd Gordon, Lindsey Gordon, Jack Gray, Ellen Johnston, Rick LaFrenierre, Sue Lecza, Joan Lynch, Suzannah Rogers, John Scaldini (joined call at 8:15pm), Kaeley Steinnagel, Miku Takabayashi, Nancy Wargo,

Not present: Chuck Clark, Victoria Fletcher, David Heller, Henk Jansen, Rick Lewis, Dave Modzelewski, Clayton Morikawa, Jason Paige, Dave Reilly, Erin Ritz, Jim Robison, Mark Sedlak

Also present: Nan Cooper

Agenda: Agenda approved with one addition to New Business: Oversubscription and Session Length Policy – Kaeley Steinnagel

Announcements: Ellen Johnston (EJ) welcomed all the meeting. She stated CSI is still actively looking to fill the Disability/Adapted Swimming Open Board position, and the Safety Board position.

Adoption of Minutes: Motion made and passed to approve the minutes for the September 13, 2016 Board Meeting as distributed.

OLD BUSINESS

Conflict of Interest statements pending - JL

Still need signed statements from Lindsay Gordon, Clayton Morikawa, Victoria Fletcher, Rick Lewis and Rick LaFrenierre.

Age Group Championship Venue – KS for Mark Sedlak

MS is still in final stages of negotiating the contract with Chelsea Piers Connecticut, LLC (CPC). The contract is currently being reviewed by CPC legal team. KS stated that issues identified at the prior BOD meeting have been addressed satisfactorily (7-day cancelation clause is still being worked out). The agreements with vendors (Metro Swim Shop and t-shirt vendor) are similar to prior years meets at Wesleyan. The contract with CPC is for ONE YEAR only. KS suggested Friday Nov 4th as a deadline to have the contract finalized and signed. TG offered to assist with finalizing the contract if necessary.

LC Meet Entry Proposal Update – KS for Jim Robison

KS discussed that Technical Planning feels there are better ways to do the LC entry process rather than centralizing the process with CSI. Other suggestions were discussed in committee...such as putting meet files up in two stages (not all at once), etc. They will continue to explore other options to improve the process.

Appoint Disability/Adapted Coordinator – EJ

Looking to fill the position asap.

Appoint Safety Coordinator – EJ

Looking to fill the position asap.

Swimmer of the Year Announcement – Senior Committee (EJ for JP)

Swimmer of the Year is AJ Bornstein, using criteria as it is currently stated. His coach was notified, and he will be at the banquet.

NEW BUSINESS:

Review of gift/donation policy – EJ

EJ discussed the need to evaluate and update the CSI policies & procedures manual which was last updated in 2008. She would like to put together a mini task force to tackle this project, and is looking for volunteers to join Dave Reilly and herself on this task force. NW would like to have someone from the Officials Committee on this task force.

Discuss USA Swimming lifetime memberships – EJ

EJ discussed how CSI may want to consider awarding significant volunteers who have contributed lots of time, energy, effort, etc to CSI with USA Swimming lifetime memberships. She believes this was done in the past, and is done by other LSCs and came up discussion at the USA Swimming National Convention.

Golden Goggles - EJ

EJ discussed the possibility of CSI purchasing a table for the Golden Goggles awards ceremony in future years. Currently CSI does not have a policy to allow for considering this as an option, and may want to consider this. Discussion ensued regarding the possibility of purchasing a table, and how it would be decided who would attend from CSI (high performing athletes, coaches of the year, etc). NW and EJ are attending the ceremony this year, and will report back their thoughts on if deemed of value for CSI purchase a table in the future. Cost of tables range from \$10K-\$25K.

Required LSC By-Law Changes – EJ

USA Swimming is requiring a few minor changes to LSC By-Laws in regards to (1) the Nominating Committee (athletes must constitute at least 20% of the voting membership of the Committee), and (2) as of January 1, 2007, Safe Sport Committee Chair/Coordinator will be an elected member of the Board of Directors.

MOTION: To accept changes to CSI By-Laws as recommended by USA Swimming ([ATTACHMENT #1](#) to these minutes). Passed unanimously.

LEAP 2 – EJ

EJ explained how CSI is at LEAP Level 1 which is the basic level required, and is attained by completing certain basic requirements such as submitting financial statements and audit report to USA Swimming. EJ discussed a goal being to attain Level 2, and a longer term goal of getting to Level 3. EJ is looking for volunteers to assist with helping CSI meet the requirements of Level 2. (See [ATTACHMENT #2](#) - LEAP 2 requirements attached to these minutes.)

CSI Financials – Sue Lecza

SL reported \$3,885 net income for FY ending August 31, 2016. SL will distribute the full year final CSI financial statements as soon as they are finalized.

Oversubscription and Session Length Policy...KS

Due to parent complaints after lengthy swim meets last summer, KS discussed the need to document the CSI Oversubscription/Session Length Policy based on USA Swimming guidelines. Suzannah Rogers read through the session time limits by age group as set forth in [ATTACHMENT #3](#) to these minutes, as approved by Program Development on October 19, 2016.

MOTION: To approve draft as approved by Program Operations. Passed unanimously.

REPORT OF OFFICERS:

General Chair Report – EJ – nothing additional to report.

Vice-Chair – no report.

Treasurer – SL – nothing additional to report.

Finance Vice-Chair – TG gave a Banquet update – proceeding as planned. Kim Vandenberg will be the guest speaker (provided by Speedo).

Age Group Committee Chair – no report (see Program Development Vice-Chair report below)

Senior Committee Chair – Jason Paige (report provided via email)

‘We have set the qualifying times for the 2017 SC Senior Championships being held at Wesleyan March 9-12th (they have been sent to Nan along with the minutes from the committee meeting). We have also set the date for the LC Senior Championship to be held at Wesleyan July 13-16th, 2017. The committee will meet next month to finalize the SC Senior Championship meet announcement and will work to establish a senior level circuit of meets and discuss, in more depth, the objectives of senior swimming in CT. I am currently looking to add an athlete member to the committee as well.’

Program Development Vice-Chair – KS for MS – Age Group Championship time standards are in process of being completed and will be voted on at the November Program Operations meeting, and distributed shortly thereafter.

LC Championship Dates have been set:

7/13-7/16: CT Senior Championships at Wesleyan University

7/20-7/23: Age Group Championships

2017 SC Senior Championship Cutoff times have been approved by Program Development ([ATTACHMENT #4](#)).

Program Operations Co-Vice-Chairs – JR/SR - no report.

Technical Planning Committee Chair – HJ - no report.

Coach Representatives – ER/DR – no report.

Athlete Representatives – LG/CM/VF/JG/MT – no report.

Coach-at-Large – CC – No report.

Officials Committee Chair – NW discussed they are in full swing of getting all officials re-certified, and still have about 10 more re-certification clinics this fall.

Registration/Membership Coordinator – RL – no report.

Zone Team Coordinator – JS – no report.

Meeting adjourned at 8:27pm.

Respectfully submitted,
Joan Lynch
Secretary