

CONNECTICUT SWIMMING, INC.
Board of Directors Meeting Minutes
Tuesday, December 20, 2016
Via Teleconference
7:30 pm

Call to Order/Roll Call: General Chair, Ellen Johnston (EJ) called the meeting to order at 7:36pm.

Present: Chuck Clark, Ed Doernberger, Todd Gordon, Lindsey Gordon, Jack Gray, Henk Jansen, Ellen Johnston, Sue Lecza, Joan Lynch, Dave Modzelewski, Jason Paige, Dave Reilly, Erin Ritz, Jim Robison, John Scaldini, Kaeley Steinnagel, Miku Takabayashi, Nancy Wargo

Not Present: Victoria Fletcher, Dave Heller, Rick LaFrenierre, Rick Lewis, Clayton Morikawa, Mark Sedlak, Suzannah Rogers

Also Present: Nan Cooper

Agenda – Approved as previously distributed, with the following additions:

Added to New Business:

- CSI Apparel Store – Ellen Johnston (EJ) and Nancy Wargo (NW)
- Zone Team process update – John Scaldini (JS)
- Committee Composition and Committee Minutes – Dave Reilly (DR) minutes.

Announcements: EJ congratulates all CSI teams recognized in USA Swimming Club Excellence Program. There were 7 CSI teams recognizes: Silver Medal Clubs: Wilton Y Wahoos, Cheshire Y Sea Dogs, Ridgefield Aquatic Club and Chelsea Piers Aquatic Club. Bronze Medal Clubs: Westport/Weston Y, Hopkins Mariner, and Greenwich YWCA Dolphins.

Adoption of Minutes: Motion made and passed to approve the minutes from the November 22, 2016 Board Meeting as distributed.

OLD BUSINESS

Age Group Championship Final Updates – JS, EJ and KS (MS not present)

JS stated that Age Group and Regional championship meet announcements have circulated to the AG Committee for approval. Waiting for MS to distribute updated version. NC will distribute the most updated version to Program Development Committee.

Per KS...MS sent an email at 5:30pm today with the Age Group Championships meet contract with CPC, and forgot the attachment, so nobody has the contract as of now. There is a final contract which KS will send out to all BOD members. *[Action required.]*

NEW BUSINESS

LC meet bid deadlines – Jason Paige (JP)

JP discussed the process around the LC meet schedule and related deadlines. Due to Wesleyan's pool reservation process changes (whereby Wesleyan invites and secures its own meet hosts), the LC bid process and timing is a bit more challenging than past years. Discussion ensued regarding the history and purpose of the CT Senior Invite and timing/awarding of bids.

It was decided that the LC bid process will open in early January, and the bid deadline for the LC Senior Invite and Regionals will be January 16, 2017. The deadline for all other LC meet bids will be January 23, 2017.

Nominating Committee – EJ

EJ discussed the Nominating Committee must have no less than 5 members (no more than 2/5 of the total Nominating Committee may be CSI BOD members). David Heller (past Nominating Committee Chair), John Scaldini, TG and KS have volunteered to serve on the Nominating Committee. Nancy Wargo volunteered to be an alternate if needed. EJ is looking for at least 3 non-CSI BOD volunteers. Contact EJ with names of possible volunteers.

May HOD meeting (annual meeting) – EJ

EJ asked for input on structure of May HOD Meeting. For example, would a guest speaker appeal to members. Discussion ensued, and it was determined that format would stay consistent with prior years (no guest speaker). JR said he would do a training/overview of CSI meet process (to include types of meets, difference between CSI sanctioned or approved meets, bid process, etc).

January meeting place and expense – EJ looking at alternative locations for BOD meetings. Orange was suggested as it is a more centralized location to BOD members. Several options were discussed, and EJ said she would pursue options in Orange and get back to BOD members after holidays.

CSI Financials – SL – running very similar to last year and as planned. No significant variances.

CSI Apparel Store – NW inherited apparel store that may have originated with prior officials chair. It is not for profit, as items are sold at cost. It was set up for convenience so that officials (all volunteers) can get their uniforms. This ‘store’ is not publicized to anyone else. (CSI officials are required to wear white collared shirt, blue slacks, white shoes.) The ‘store’ also offers a couple of other colors for officials who travel to other LSCs.

TG – will discuss with Speedo to ensure not a problem with their contract.

Action required: (1) TG to contact Speedo to ensure they are aware of, and okay with, these items being sold for officials (shirts, fleece jackets, etc.)
(2) Formalize BOD approval of this CSI apparel store.

MOTION made and unanimously passed: To keep this store running for officials required gear only, to further define items available in this store, and ensure the store is not in conflict with CSI’s contract with Speedo.

DR suggested CSI add to policies & procedures: Annual review and evaluation of all vendor contracts.

Zone Team Process Update – JS

Zone Team online page to be updated [done Dec 23rd], and Coach application will be put up asap [done Dec 23rd]. JS stepping down as zone team head coach. Application to be posted for Head Coach and assistant coaches. JS discussed how both sectional meets are the same weekend as the Eastern Zone Age Group Championships, and other meets are pulling some swimmers away from the zone meet. He is confident CSI will still be able to build a strong zone team once again.

Committee Composition and Committee Minutes – DR

In looking at CSI ByLaws. DR wants to be sure all committee meeting minutes are being posted timely and accurately. He wants to remind all that CSI BOD answers to HOD.

DR asking everyone to step it up...follow customer-oriented focus – give the HOD what they need. Proper representation by cross section of CSI, including athletes as required.

KS stated it is sometimes challenging to get a good cross-section of volunteers for every committee. Leaders of committees have tried, and will continue to try to fill committees with a variety of CSI representation, from athletes to YMCA’s to different areas of the state.

DR to come up with suggestions to address this issue for the January BOD meeting.

REPORT OF OFFICERS:

General Chair – EJ – nothing additional to report.

Administrative Vice-Chair – no report.

Treasurer – SL – nothing additional to report.

Finance Vice-Chair – TG – no report.

Age Group Committee Chair – MS - no report

Senior Committee Chair – JP – nothing additional to report.

Technical Planning – HJ – nothing additional to report.

Program Development – KS – nothing additional to report.

Program Operations – JR – no report.

Officials Committee Chair – NW – nothing additional to report.

Coach Representatives – ER – no report.

Athlete Representatives – no report

Coach-at-Large – CC – no report.

Registration/Membership Coordinator – RL – no report.

Zone Team Coordinator – JS – nothing additional to report.

Congratulations to Ellen Johnston on her 30 years with Westport YMCA...check out the tribute to Ellen on Westport YMCA's Facebook page.

The next CSI BOD Meeting will be held on Tuesday, January 24, 2016 location TBD.

The Meeting adjourned at 9:44pm.

*Respectfully submitted,
Joan Lynch
Secretary*