

Officials' Committee Meeting Minutes November 16, 2016

In attendance:

- Ed Becker, Mike Smalec, Nancy Wargo, Phillip James, Mark Wollen, Dennis Rodney, Margy Sargent, Alec Keblish, Tim Joyce.

In attendance via call-in:

- None

Secretary Report - **Matt Brown**

Minutes:

- Minutes from 10/26/16 meeting approved

Chair Report - **Nancy Wargo**

- New Athlete Reps welcomed
 - Explained job. They will begin to think of any additional projects that might be beneficial. It was suggested they might want to also visit teams to discuss Safe Sport from the athlete perspective.
 - **Action Item: Tim's email and Caroline's email to the committee mailing list. (Matt)**
- Trainees Making Calls
 - If trainee & supervisor are both making calls, it is over covering those lanes.
 - CT LSC encourages for the 4th training session for S&T, let the trainee do the job and the mentor only observes.
- New Apparel
 - Has been selected, some for uniform and some for "leisure." Noted on website which is which. Email being sent out.
 - **Action Item: Send Out Email (Nancy)**
- New CT Swimming Logo
 - There is one and Nancy has the new artwork.
- Disabled Swimmers
 - Coaches need to advise the Meet Ref in advance of the meet when they have a disabled swimmer. Preferably at least one week in advance, per National recommendation.
 - **Action Item: Ask Nan for coaches contact list & notify (Nancy)**

Athlete Representative – **Caroline Sargent**

- No Report

Advancement & Certification Coordinator- recertification status - **Barbara Wiederecht**

- Lower than usual.
- Nan would really like to get all registrations done.
- Do we know if teams are registering their officials all at once and waiting?

- This will be one of the things that the lead officials for each team can help us move along.
- There are lots of meets the 1st weekend of January....could be a problem if recerts not complete.
- **Action Item – Nancy to send another email to all officials noting that registration renewals to be completed by December 1st and background checks being done by December 8th in order to ensure re-certification is completed before Jan 1st.**

Operations & Championship Meet Coordinator- **Open Position**

- Short Course Senior Championships
 - Bill Repass to be meet referee
 - Meet will be OQM (Ron Van Poole & hopefully Jamie Cahn)
 - Scratch Box will be used
 - Relays & Distance events will be handled like National Level Meets
- Short Course Age Group Championships
 - Meet Referee still needed
- **Action Item – Write article explaining changes to Senior Championships (Mike)**

Officials Communications Coordinator - **Philip James**

- No Report

Officials Training Coordinator - **Ken Gray & Dennis Rodney**

- Meet Ref Clinic
 - Went very well
 - Final observation check list is done and there is a list of meet refs who will be permitted to do the final observation
- Online Recertification Tool
 - Needs to include APT, Reg, B/G, Clinic, Test. Not sure if it could include # of sessions. We want it to be a way to quickly look and see what you are missing.
 - **Action item: complete now for next fall use. Nancy, Phillip and Barbara will have a conference call in early January and finalize what we want and what we can reasonably have. (Philip)**
- 1st Online Clinic is next week. 3 people signed up. Nancy will communicate with Uber Conference on any issues.
- Dennis and Ken are standing by for any last minute emergency clinics
- People are asking for Meet Manager clinics (running the software)

Renewals/Retention Coordinator - **Mark Wollen & Mike Smalec**

- Plan for a gathering during championships
- Possible party in April at Milford Yacht Club
- **Action Items – Plan and advertise championship gathering in newsletter (Mike) and check with Milford Yacht Club about April Party (Ed)**

LSC Liaison/Policy coordinator - **Margy Sargent** policy, **Ken Gray**

- List of single direct point of officials contact for each team continuing to be

developed. List about 2/3 of the way complete. Margy to reach out to team head coaches for remaining teams to determine who contact point should be.

- Action: Contact head coaches to finalize primary official contact list and develop letter to go out to all lead officials in January